

St. Mark Home School Association Meeting Minutes



October 20, 2025 – 7:00pm

The purpose of the St. Mark School HSA is for the home to support the school through fundraising, community building, and charitable works.

- **Welcome - Alex Sliva**

- Introduction of officers, HSA Board and Faculty Representative

- **Opening Prayer & Comments – Melissa Warner**

- **HSA Calendar Upcoming Events - Alex Sliva**

- Monster Mash - Friday, October 24, 2025
- Trunk or Treat - October 26, 2025
- Bottles & Cans Drive - Saturday, November 1, 2025 10:00-12:00 pm
- Children's Mass - Sunday, November 2, 2025 9:30 am
- Winter Uniform Begins - Monday, November 3, 2025
- First Friday/All Saints Day Mass K-8 - Friday, November 7, 2025 8:00 am
- Preschool & Kindergarten Open House - Sunday, November 9, 2025 10:00-12:00 pm
- Veterans Day Assembly - Tuesday, November 11, 2025 (time TBD)
- School Photos - Monday, November 17, 2025
- State of the School - Monday, November 17, 2025 7:00 pm
- School Photos PK Students - Tuesday, November 18, 2025
- Snack Shop Grades K-8 - Wednesday, November 19, 2025
- Dress Down Day - Thursday, November 20, 2025
- Lyman Orchard Pie Delivery - Monday, November 24, 2025 (pickup times TBD)
- K-8 Parent Teacher Conferences - Monday, November 24, 2025 3:00 - 7:00 pm
- K-8 Parent Teacher Conferences - Tuesday, November 25, 2025 12:00-5:00 pm
- Giving Tuesday - Tuesday, December 2, 2025
- First Friday Mass Grades K-8 - Friday, December 5, 2025 8:00 am
- Christmas Tree Raffle - Friday, December 5, 2025 - Monday, December 22, 2025
- Christmas Breakfast & Cookie Sale Parish - Sunday, December 7, 2025
- Children's Mass - Sunday, December 7, 2025 9:30 am
- Snack Shop Grades K-8 - Wednesday, December 10, 2025
- Dress Down Day - Thursday, December 11, 2025
- Christmas Performance PK3-Grade 8 - Friday, December 12, 2025 8:30 am
- Christmas Breakfast Snow Date - Sunday, December 14, 2025
- Santa Sale - Tuesday, December 16, 2025 & Thursday December 18, 2025
- Christmas Sweater Dress Down - Thursday, December 18, 2025

St. Mark School

Melissa Warner, Principal

Home School Association
Officers

Alex Sliva,
President

Jamie McEnaney,
Vice President

Sarah Pucci,
Recording Secretary

- Christmas Performance Snow Date - Center Friday, December 19, 2025 8:30 am
- Mass K-8 - Tuesday, December 23, 2025 8:00 am
- Pageant Gr. 1 - Tuesday, December 23, 2025 9:30 am
- Bottles & Cans Drive - Saturday, January 3, 2026 10:00-12:00 pm
- Children's Mass - Sunday, January 4, 2025 9:30 am
- School Photo Retakes - Tuesday, January 6, 2026
- Mass, PK3-8 - Friday, January 9, 2026
- Snack Shop Grades K-8 - Wednesday, January 14, 2026
- Dress Down Day - Thursday, January 15, 2026
- Class, Club & Team Photos - Thursday, January 22, 2026
- Open House Entire School - Sunday, January 25, 2026 10:00-12:00 pm
- Catholic Schools Week School events Sunday, January 25, 2026-Friday, January 30, 2026
- Color Wars PK3-Grade 8 - Details to be announced
- 100th Day of School - Details to be announced
- First Friday Mass Grades PK3-8 - Friday, February 6, 2026 8:00 am
- Bottles & Cans Drive School - Saturday, February 7, 2026 10:00-12:00 pm
- Children's Mass - Sunday, February 8, 2026 9:30 am
- **New upcoming event - Cultural Event - Marlene Shute (chairperson)**
 - To be hosted on Saturday, March 28 (time tbd) - Open house-style event
 - Mrs. Shute is planning an amazing event for families. Event will include:
 - Tables for families to display their cultural heritage (food, costumes, pictures, etc.)
 - Children will receive a passport and earn a stamp for each “country” visited
 - Other activities include: concessions, music, games, book readings in various languages, raffles, etc.
- **Meeting dates for the year - Alex Sliva**
 - February 9, 2026
 - May 4, 2026
- **Chairperson Event Guidelines - Alex Sliva**
 - Guidelines are strict and must be adhered to
 - All decisions are finalized by Mrs. Warner - not event chairs
- **Volunteer Requirements - Alex Sliva**
 - 30 service hours per family - due by June 1, 2026
 - If two family members volunteer for an event, each earns the hours. For example, if two parents volunteer for an event for 1 hour, 2 service hours are given to the family
 - Each hour is worth \$10. Unmet hours at the end of the year are billed at \$10 per hour
 - Families should record hours even after 30 hours are met

- **VIRTUS Requirements - Melissa Warner**
 - All volunteers coming in contact with students must be Virtus trained
 - Virtus compliant includes a background check
- **Fundraising Status - Jamie McEnaney**
 - **HSA Fundraising goal is \$30,000 for the 2025-2026 school year**
 - Bottle and Cans - \$1255.06
 - Meadow Farms Fundraiser - \$ 2804.35
 - **YTD Fundraising Total - \$4,059.41**
- **Service Projects - Jamie McEnaney**
 - We donated lots of Halloween costumes to Sterling Community Center. They were very grateful for our donations.
 - Cut-a-thon raised \$3300 to donate to Swim Across the Sound
- **Wrap Up & Closing Prayer - Alex Sliva**
 - **Thank you to all who attended the HSA meeting. Your commitment to our children and the greater school community does not go unnoticed!**