

# ST. MARK SCHOOL SUMMER FUN PROGRAM



## **FUN & CREATIVE ACTIVITIES**

STRUCTURED GAMES, CRAFTS,  
THEMED WEEKS & MUCH MORE

[summerfunprogram@stmarkschool.org](mailto:summerfunprogram@stmarkschool.org)

OPEN TO RISING PK4 - TO RISING GRADE 5 ST. MARK SCHOOL STUDENTS



Dear St. Mark Summer Fun Program Parents,

Welcome to St. Mark Summer Fun Program 2026! We are excited for year three of our summer program for students registered in PK4-Grade 5. The program staff is excited to be here and provide your children with a superb summer experience! We aim to ensure every child has a safe and enjoyable time in our program.

A wide variety of activities have been planned for the St. Mark Summer Fun Program, including themed activities, sports, arts and crafts, games and dancing, prayer, and opportunities for faith formation. The children will have fun, join in some great new activities, make new friends, and, most of all, continue on the faith journey St. Mark School provides them during the school year.

This packet contains all the necessary information to ensure your child's enjoyment and safety at our Summer Fun Program. All permission forms and waivers must be completed and sent to the St. Mark School Office before your session begins. Please see the due dates/session schedule for complete information.

The St. Mark Summer Fun Program staff is truly blessed to have this opportunity to provide your children with a fun summer experience in a nurturing and loving environment. Please let us know if your child has any special needs or if there is anything we can do to make this a positive experience for your child. If you want to sign up for additional weeks, we will take registrations all summer long if space permits.

If you have any questions please contact [summerfunprogram@stmarkschool.org](mailto:summerfunprogram@stmarkschool.org)

Thank you for choosing the St. Mark Summer Fun Program!

Yours In Christ,  
Mrs. Warner  
Principal

## General Summer Fun Program Overview

### **FEES & PAYMENT SCHEDULE**

Registration Fee: \$50 per child

Program sessions, weekly fee, and payment due is as follows:

Session 1: June 29 to July 2 / \$248

\*no program on July 3rd in observance of Independence Day

Session 2: July 6 to July 10/ \$310

Session 3: July 13 to July 17/ \$310

Session 4: July 20 to July 24/ \$310

Session 5: July 27 to July 31/ \$310

Session 6: August 3 to August 7/ \$310

Please note: If payment is not received in full before the start of the session, the student will not be permitted to attend the Summer Fun Program.

All payments must be cash or check made payable to St. Mark School.

### **DROP OFF & PICK UP**

The drop-off time for the Summer Fun Program is 8:00 a.m. at the Parish Center doors. The pickup time is 3:00 p.m. If you want your child to stay for extended care from 3:00 p.m. until 5:30 p.m., you must sign up for extended care. Extended care pickup will be on the playground or at the Parish Center doors. *Please note: if you are more than 5 minutes late picking up your child, you will be charged a \$5 late fee every 5 minutes.*

At the St. Mark Summer Fun Program, the safety of our participants is paramount. Please walk your child to the Parish Center doors each morning to drop them off. For dismissal, please come to the Parish Center doors each afternoon. ***Parents must send a note when they authorize other family members to pick up their children from the program. Authorized persons must show a photo ID when they arrive for pickup.***

### **EXTENDED CARE**

Please complete the extended care registration form if you want your child to stay for extended care hours. The cost is \$105 per week, per child, from 3:00 p.m. - 5:30 p.m. The cost for the week of June 29th is \$84. The form must be completed and returned with your registration.

### **EMERGENCY CARDS/WAIVERS**

Students can not attend any session of the Summer Fun Program unless ALL necessary forms are completed and returned to the Main Office: current physical/health

form from your child's pediatrician must be on file with the school nurse, emergency information form, permission slips, and liability waivers. These forms are included in this packet.

### **AUTHORIZATION TO ADMINISTER PRESCRIPTION MEDICATION**

There will not be a nurse on-site during the Summer Fun Program. Medication can be administered only with written permission and must be kept in the original container. All medical forms must be filled out and returned before medication can be administered.

### **ILLNESS/INJURY**

If a child is sent home from the program due to severe illness or injury, a doctor's note will be required to return to the program.

### **WHAT TO BRING TO THE SUMMER FUN PROGRAM**

Students are asked to bring sunscreen, clothes that can get wet/dirty during certain activities, athletic shoes, a water bottle, a towel, lunch & snacks. It is recommended that students bring extra shoes/sandals and a change of clothes. Please label all items with your child's name. Students may also bring appropriate toys/games to play with during free time. Toy guns and swords are not permitted. If a staff member considers a toy/game inappropriate, they will ask your child to put the toy away and not bring it back to the program. You will be notified as well. *\*Please note: all electronic devices should be left at home.*

### **LUNCHES/SNACKS**

Participants will have access to a refrigerator if necessary. Please pack a morning snack, lunch, water bottle, and drink(s). The Summer Fun Program will provide a nut-free afternoon snack. Please be aware that some participants may have severe food allergies. Therefore, the St. Mark Summer Fun Program will adhere to the St. Mark School food policy and keep the Summer Fun Program a peanut/tree nut-aware zone.

### **CANCELLATION/REFUND POLICY**

The St. Mark Summer Fun Program requires a two-week notice on any cancellations to receive a payment refund. Even if a child has been registered for the program but payment was not made at the time of the late cancellation, the family will still be required to pay for the registered weeks. This policy gives us adequate time to contact families with wait-list participants, make necessary changes regarding our activities, and adjust staff work schedules. We will do our best to accommodate families who want to change their dates, but sometimes, this is difficult due to availability during specific sessions.

Please note: no other refunds will be issued.

## **St. Mark Summer Fun Program – Behavior Plan & Rules**

The St. Mark Summer Fun Program gives participants a fun, safe, and engaging experience each week with themed activities, games, and hands-on learning. Our staff-to-participant ratio is 1:10 or lower. We expect all participants to follow rules, be kind to staff and peers, and make the most of their summer fun!

### **Participant Guidelines**

- Be respectful to staff and other participants.
- Follow directions from staff.
- Use supplies, toys, and equipment responsibly.
- Keep hands, feet, and objects to yourself.
- Use kind words and polite manners.
- Clean up after yourself (snacks, lunch, toys, and activities).
- Share and work as a team.
- Stay with your group; always ask staff for help or permission to leave.
- Use an indoor voice; no yelling.
- Never give up.
- HAVE FUN!

### **Consequences**

If a participant breaks rules:

1. Verbal warning
2. Time-out (age-appropriate)
3. Loss of activity or equipment privileges
4. Parent contact
5. Possible removal from the program

### **Aggressive Behavior**

Aggressive behavior—such as hitting, swearing, or threatening—follows progressive consequences:

1. First offense – automatic time-out
2. Second offense – sent home
3. Third offense – suspension
4. Fourth offense – possible removal

*Aggressive behavior consequences carry over from day to day.*

## **WEEKLY THEMES**

### **Stars, Stripes & Summer Fun!**

June 29 - July 2

*\*No program on July 3 in observance of Independence Day.*

Participants will celebrate the 4th of July with red, white, and blue themed activities! Children will create patriotic crafts such as firework art, flags, and star wands, participate in fun outdoor games including relays, obstacle courses, and freeze dance, and enjoy festive music and movement.

### **Game Show Mania!**

July 6 - July 10

Participants will enjoy a high-energy week of game show–style fun! Children will participate in interactive games such as Minute-to-Win-It challenges, relays, freeze dance, and trivia games that encourage teamwork and good sportsmanship. Participants will also create themed crafts.

### **Lights, Camera, Action!**

July 13 - July 17

It's showtime! Participants will jump into the spotlight as they act out favorite stories through games, crafts, and lots of imagination. Children will create fun props and costumes, play drama-filled games, and practice for a silly and sweet storybook show to share at the end of the week. Expect big smiles, creativity, and plenty of applause!

### **Time Warp Week**

July 20 - July 24

Buckle up—participants are jumping through time! From stomping like dinosaurs to pretending to be knights and zooming into the future, children will play silly games, make creative crafts, and use lots of imagination as they travel through different time periods. Expect big movements, creative projects, and plenty of giggles as our campers explore the past, present, and future!

### **Christmas In July**

July 27 - July 31

Participants will celebrate the joy of the holidays—summer style! Children will enjoy festive games, creative Christmas-themed crafts, music, and plenty of silly fun as we bring a little holiday cheer to camp.

### **Beach Bash**

August 3 -August 7

Participants will soak up the summer fun during Beach Bash Week! Children will enjoy beach-themed games, water play, and creative ocean crafts while moving, playing, and working together. This sunny week is full of imagination, teamwork, and splash-tastic fun—sunscreen required!

**St. Mark Summer Fun Program Registration Form**

Registration is due by May 15, 2026

Please complete and return this application with a \$50 registration fee per child. Make checks payable to "St. Mark School." The fee is non-refundable. The fee does not apply towards program payment.

_____	_____	_____	_____
#1 Participant	Age	Current Grade	Medication Needed
_____	_____	_____	_____
#2 Participant	Age	Current Grade	Medication Needed
_____	_____	_____	_____
#3 Participant	Age	Current Grade	Medication Needed
_____	_____	_____	_____
#4 Participant	Age	Current Grade	Medication Needed
_____	_____	_____	_____
Mother's Name	Mother's Cell Phone		
_____	_____		
Father's Name	Father's Cell Phone		
_____	_____		
Parent's Signature	Date		

Check all that apply below, enclose a \$50 fee per child & your place will be reserved:

	Session 1 \$248 6/29-7/2	Session 2 \$310 7/6-7/10	Session 3 \$310 7/13-7/17	Session 4 \$310 7/20-7/24	Session 5 \$310 7/27-7/31	Session 6 \$310 8/3-8/7
Full Day Program						
	\$84	\$105	\$105	\$105	\$105	\$105
Extended Care						

\* Registrations will be accepted on a first-come-first-serve basis until maximum enrollment is met.

\*\*A 10% sibling discount on session fees will be applied.

St. Mark Summer Fun Program Emergency Card

Child's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mother's Work Phone \_\_\_\_\_

Father's Work Phone \_\_\_\_\_

Emergency Contact other than yourself:

Name: \_\_\_\_\_ Relation to child: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Describe any physical condition requiring special attention by program staff. (Surgeries, illnesses, allergies, chronic health problems etc.) \_\_\_\_\_

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Only these individuals have my authorization to care for my child in the event of an emergency and/or for drop-off and pick-up.

Parent/Guardian Initials: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

\*Please advise these individuals that they are authorized and will need to present identification to staff.

I, as parent or legal guardians of \_\_\_\_\_ approve and give my permission for him/her to participate in any class or program offered by St. Mark Summer Fun Program. By registering for this program through St. Mark School, registrant acknowledges that games and activities in the program carry certain risks for the participant. Registrant has independently reviewed and evaluated the risks and determined to engage in the program with full knowledge and acceptance of the risk. The registrant agrees to and hereby releases and forever discharge The St. Mark Summer Fun Program, their offices, employees, agents and St. Mark School from any and all liability for damages, loss or personal injury arising out of or related to registrant's participation in youth recreational programs.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

Authorization for Emergency Medical Care

I hereby give permission to St. Mark Summer Fun Program to call emergency medical service and for the doctor, hospital or medical service to provide emergency medical or surgical care for my child \_\_\_\_\_ should an emergency arise. It is understood that the St. Mark Summer Fun Program staff will make a conscientious effort to locate the parent/guardian or emergency contact listed on the registration document before any action will be taken. If it is not possible to contact the emergency contact listed, I will accept the expense of emergency or surgical treatment.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

Sunscreen/Bug Spray Permission Form

Children will apply sunscreen and/or bug spray to themselves under the direct supervision of a staff member at least once a day. Sunscreen and/or bug spray will not be applied to any broken skin or if a skin reaction has been observed. Any skin reaction observed by staff will be reported promptly to parent/guardian. It is the responsibility of the parent to provide and apply sunscreen and/or bug spray before the program begins with the specific amount of SPF they wish their child to have. Please clearly label the sunscreen and/or bug spray bottle with your child's first and last name. By signing below, I agree to provide sunscreen and/or bug spray, apply it before the program begins and allow staff and/or other participants to assist in reapplying sunscreen and/or bug spray as necessary throughout the day.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

Photo Release

My child \_\_\_\_\_ has permission to be photographed during the St. Mark Summer Fun Program for publication.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

PG Movie Permission

During quiet time and lunch, children will be occasionally offered the option to watch part of a movie. We try to show G-rated movies when at all possible, but some of our movies are age appropriate PG-rated. Please sign this section if you allow your child to watch a PG family/children's film. Movie titles will be available for review at the beginning of each weekly session.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

Lost or Stolen Items

I understand that St. Mark Summer Fun Program is NOT responsible for personal property lost or stolen on the program premises. Each child will be given a personal space to store their belongings.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

Cancellation/Refund Policy

I have read and agree with St. Mark Summer Fun Program's two week notice cancellation and refund policy.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date