St. Mark Home School Association Meeting Minutes

October 19, 2026 – 7:00pm

The purpose of the St. Mark School HSA is for the home to support the school through fundraising, community building, and charitable works.

St. Mark School

Melissa Warner,
Principal

Home School Association Officers

Alex Sliva,
President

Jamie McEnaney,
Vice President

Sarah Pucci,
Recording Secretary

- Welcome - Alex Sliva
- Opening Prayer & Comments – Melissa Warner
- Introduction of officers, HSA Board and Faculty Representative - Alex Sliva
- HSA Calendar - Alex Sliva
  - PK-8 Parent Teacher Conferences - October 20, 2026
  - PK-8 Parent Teacher Conferences - October 27, 2026
  - Grade 8 Fundraiser: Freeze Pop Friday - October 23, 2026
  - Monster Mash - October 23, 2026
  - Trunk or Treat - October 25, 2026
  - Yankee Candle Fundraiser - October 30 – November 13, 2026
  - Children's Mass - Sunday, November 1, 2026
  - Winter Uniform Begins - November 2, 2026
  - First Friday/All Saints Day Mass K-8 - November 6, 2026
  - Bottles & Cans Drive - November 7, 2026
  - Preschool & Kindergarten Open House - November 8, 2026
  - Veterans Day Assembly - November 11, 2026
  - Grade 8 Fundraiser: Freeze Pop Friday - November 13, 2026
  - Children's Liturgy - November 15, 2026, 9:30am
  - School Fall Photos - November 16, 2026
  - State of the School - November 16, 2026, 7:00pm
  - School Fall Photos - Tuesday, November 17, 2026
  - Snack Shop, Grades K-8 - November 18, 2026
  - Dress Down Day - November 19, 2026
  - Lyman Orchard Pie Delivery - November 23, 2026 (pickup times TBD)
  - Giving Tuesday - December 1, 2026

- First Friday Mass - December 4, 2026, 8:00am
- Grade 8 Fundraiser - Friday, December 4, 2026
- Christmas Tree - December 4 - December 21, 2026
- Pizza With Santa & Scratch Cookie Sale - December 5, 2026, 5:30pm-7:30pm
- Children's Mass - December 6, 2026, 9:30am
- Snack Shop, Grades K-8 - December 9, 2026
- Dress Down Day - December 10, 2026
- Christmas Performance, PK3-Grade 8 - December 11, 2026, 9:00am
- Pizza With Santa & Scratch Cookie Sale Snow Date - December 12, 2026, 5:30pm-7:30pm
- Santa Sale - December 15, 2026 & Thursday, December 17, 2026
- Christmas Sweater Dress Down - December 17, 2026
- Christmas Performance Snow Date - December 18, 2026, 9:00am
- Children's Liturgy - December 20, 2026, 9:30am
- Mass, Grades K-8 - December 23, 2026, 8:00am
- Pageant Gr. 1 - December 23, 2026, 9:30am

- Meeting Dates for the year - Alex Sliva
  - **The next two HSA meetings will be virtual**
  - Monday, February 8, 2027, 7:00pm
  - Monday, May 3, 2027, 7:00pm

- Chairperson Event Guidelines - Alex Sliva
  - Chairpeople will be sent the guidelines before the event.
  - Chairpeople ***must*** adhere to all guidelines, which are aligned with Diocesean policies and procedures.

- Volunteer Requirements - Alex Sliva
  - 30 service hours per family - due by June 1, 2027
  - If two family members volunteer for an event, each earns the hours. For example, if two parents volunteer for an event for 1 hour, 2 service hours are given to the family
  - Each hour is worth $10. Unmet hours at the end of the year are billed at $10 per hour
  - Families should record hours even after 30 hours are met
  - Keeping record is your preference
    - Submit as you go - email volunteerhours@stmarkschool.org
    - Keep a log and submit on or before June 1st
    - New! Submit through FACTS family portal

- VIRTUS Requirements - Melissa Warner
  - Virtus is a child protection program

    - All volunteers coming in contact with students must be Virtus compliant
        - This includes school employees, parish members, other community members, vendors, etc.
    - Virtus compliant includes a background check
    - Initial training is good for five years
    - Renewal of certification is a self guided online course
    - Register for Virtus training here

- Fundraising Status - Jamie McEnaney
    - **HSA Fundraising goal is $30,000 for the 2026-2027 school year**
    - We are more than a third of the way to our goal
    - **YTD Fundraising Total - $10,171.81**
    - Total includes:
        - Bottle and Cans
        - Consignment Shop
        - Mother Son Event
        - Pre-pay snack shop
        - Lyman Orchard Pies
        - Meadowfarms Fundraiser

- Wrap Up & Closing Prayer - Mrs. Warner

Meeting notes will be available on the school website for your review within one week of this meeting.